



Certified Consultant

PLATINUM



INCLUDED

- Manual
- Lunch

COST: \$399

**One Day Session
9am - 4pm**

**Small Hands-On
Classes**

**GUARANTEED or
Return for Free
within 90 days**

TIMESLIPS ADVANCED CLASS TRAINING OUTLINE

Would you like to use all the power of Timeslips? This course is ideal for the person who wants to utilize the more advanced features of Timeslips. This training will discuss features, such as, custom fields, reports and custom reporting, template clients, categories, replacement slips, client funds, security and some new features introduced in Timeslips

This Training Course is designed to bring you through the process of:

Client Information

- Automatic Rate Rules
- Importing and exporting client information
- Client Funds
- Text Search

Grouping

- Custom Fields
- Categories
- Replacement Slips

Reporting

- Timeslips Reports Selection
- Sorting Options
- Formats
- Saving Report Criteria
- Creating Custom Report
- Report Wizard

Security

- Global Security
- Security Profiles
- Timekeeper Rights

View dates or sign up www.jcscomputer.com

Call Toll Free 800/475-1047

Class Date: _____

Payment Method:

VISA Master Card American Express Discover Please fax or e-mail paid invoice.

Credit Card Number

Cardholder Name

Credit Card Expiration

Phone

Cardholder Signature

Billing Address

City,

State, Zip Code

Payment in full is required for registration. You will receive confirmation for your requested class date once available space has been confirmed. Please wait on confirmation prior to making travel arrangements as classes do fill up. I have read & agree to the above terms and rates. JCS is authorized to apply charges to the above credit card for support services requested. Credit card or check accepted for On-sites & classes.



Fax to 800.467.7672 or call now Toll Free 800.475.1047 to register for class